



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



28 March 2022

**DIVISION MEMORANDUM**

DM No. 259, s. 2022

**INAUGURATION CEREMONY OF REAL SUB-OFFICE**

**To:** Assistant Schools Division Superintendents,  
Chief (CID and SGOD),  
Education Program Supervisors and Specialists,  
Public Schools District Supervisors Officers,  
Public Schools District Supervisors of 1<sup>st</sup> Congressional District,  
National Association of Public Secondary Schools of the Philippines Inc. (NAPSSPHIL) Officers,  
Philippine Elementary Schools Principal Association (PESPA) Officers,  
All Others Concerned

1. In the pursuit to provide the best practices to its clientele, SDO Quezon formally launches Project DeVOLVES (Deconcentration of Vital Operations for Leveraging Volume of Education Services) in Real Sub-Office at Real Central Elementary School on April 1, 2022 (Friday). Project DeVOLVES aims to decentralize select crucial processess and basic education services to subordinate field offices for faster transaction, improve support service delivery and communication, judicious use of government funds, broaden scope of customer feedback collection and enhance effectiveness and efficiency in the management of human and material resources.
2. The attendees to this event are the Top Management, Guests from DepEd Central and Regional Offices, Schools Division Superintendents of CALABARZON, Chief (CID and SGOD), Education Program Supervisors and Specialists, PSDSs of Congressional District 1, concerned School Heads, Officers of QUEDSA, NAPSSHI and PESPA.





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3. The launching will formally start with a thanksgiving mass at 9:00 a.m. while the ceremonial, ribbon cutting and blessing will follow at 10:00 a.m. It will be graced by some DepEd Key Officials from the Central, Regional and Division Offices.
4. All attendees shall strictly observe health protocols set by the Inter-Agency Task Force (IATF) including, but not limited to, social distancing, temperature monitoring, and sanitation of premises. Those with commorbidity/ies and 60 and above years old are discouraged to attend the said event.
5. The committee for this activity are attached in Enclosure 1. The expenses relative to this will be charged to Division MOOE, while travelling expenses will be charged to local funds/school/division MOOE subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and strict compliance with this Memorandum is desired.

**ELIAS A. ALICAYA JR. EdD**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

cid-ims/issw/dmbd/03/28/2022

DEPEDQUEZON-TM-SDS-04-009-003

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Enclosure No. 1 to DM No. 159, s. 2022

**COMMITTEE ON LAUNCHING OF PROJECT DeVOLVES – REAL SUB-OFFICE**  
**APRIL 1, 2022**

**Chairman**.....ASDS Gregorio A. Co Jr.

**Co- Chairman**.....Lorena S. Walangsumbat

**Program Invitation**.....Lorena S. Walangsumbat  
Abner L. Pureza  
Jee-Ann O. Borines  
Marbin Jeramil D. Fragata  
Joe Angelo L. Basco

**Accommodation, Reception & Transportation**.....Maria Dolores D. Atienza  
Shiela E. Javen  
Wennie O. Gaela  
Sherelyn Pardilla

**Preparation of documents, Foods/Token**.....Elizabeth M. De Villa  
Regina V. Marino  
Dra. Lala Tesalona  
Gilbert Alva

**Mass/Blessing, Physical Arrangement Decoration & Sound System**.....Sheila E. Javen  
(Flower for Ribbon Cutting, Candles, etc.) PSDS Luzviminda T. Buerano  
PSDS Ireen O. Aveno  
PSDS Jaybert R. Saron  
School Heads

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Other writers from Real District

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**Catherine A. Pureza**

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